

ELL Co-Enrollment Pilot Program

Weekly Q&A

March 25, 2019

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FUNDING

- 1. Can we use WIOA Title I funds as match for the ELL co-enrollment pilot? Can we use WIOA Title II or III funds as match for the ELL co-enrollment pilot?***

WIOA restricts the use of federal grant funds to match other federal grant funds. WIOA Title III (Wagner-Peyser) is a federal staffing grant to provide employment and labor exchange services. Training and supportive services are not an allowable activity under Wagner-Peyser.

See the following for more information:

Allowable Cost Directive: https://www.edd.ca.gov/Jobs_and_Training/pubs/wsd16-16.pdf
Uniform Guidance on Cost Matching: https://www.ecfr.gov/cgi-bin/text-idx?SID=997b9bc1eeb1e71a99a78bd2d3b561b5&mc=true&node=se2.1.200_1306&rgn=div8

- 2. Can co-enrollment (use of training funds) be used as leverage to this grant?***

Any cash or in-kind match can be leveraged for this grant, as long as there are no restrictions on the leveraged funding that profits the use for match.

- 3. Would we be able to capture WIOA training and staff time?***

This would be in-kind match for staff working specifically on implementing this project.

- 4. We are one of the previously funded ELL awardees and we will be applying for the expanded ELL Co-Enrollment Pilot. I have a question on the 1:1 in-kind or cash match. Is this required? Can we use our Title I WIOA adult funds for the in-kind match?***

Match is required. See question 1 above regarding the use of WIOA funds as match.

ELIGIBLE APPLICANT

- 5. We're working with our LWDB (Santa Cruz County) on the WIOA ELL Co-Enrollment Pilot Program RFA and the question came up if our agency could be the applicant as opposed***

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to the WDB. Would you be able to answer that question today (tight timeline, thanks for your consideration).

For the ELL Co-Enrollment Pilot projects, the Local Board is the only eligible applicant.

6. ***Are universities eligible to apply for the Technical Assistance and Evaluation component? In other words, can a university be the lead applicant for that component?***

Yes. Reference the RFA, page 9, Section F: Eligible Applicants for more information.

APPLICATION

7. ***Do applicants themselves decide how to split the 3-5 page narrative over the project narrative and partnership questions (pages 15-16 of the RFA)?***

Yes.

8. ***We were awarded the ELL Pilot Navigator Grant and applying for the ELL Co-Enrollment Pilot Grant. We have customers who were enrolled in the ELL Pilot Navigator Grant that need additional services and would benefit from the new grant. Is there new vs. old enrollment that should be identified? If so, what carryover percentage is recommended?***

Previous enrollment will not be allowed. This grant is intended for new enrollments and expanding partnerships building on the previous work done. The expectation is previously enrolled participants are served through Title I funds of Adult Education programs in which they were previously being served.

PARTNERSHIPS

9. ***The RFA states (page 6, Item 1, first paragraph) that "New ELL Co-Enrollment Pilot applicants at the minimum must include: a local board, an adult education partner and one or more CBOs that serve immigrant communities, English learners or are a non-profit organization promoting issues affecting immigrants and ELLs."***

Form: Exhibit J - Partner Roles and Responsibilities lists required partners as "Community-Based / Faith-Based / Other Non-Profits Organizations", WIOA Title II/Adult Education, WIOA Unified Plan Partners, and Local Workforce Board.

The RFA States three (3) minimum partners whilst Form-Exhibit J describes a minimum of four (4) required partners. Please clarify the number of minimum partners for a New ELL Co-Enrollment Pilot.

At a minimum, New ELL Co-Enrollment Pilot applicants *must* include a local board, adult education partner and one or more CBOs. These three partners can fall into any of the four categories listed on Form J.

10. ***Is there a template for the one page "team description" form?***

No.

11. ***Can you please provide clarification on the partnerships section that is worth 45 points? Is this included in the page limit of 3-5 for the project narrative? If it is not included does it***

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have a page limit? I understand as part of this section we need to complete Team Description, Project Matrix, and Partners Roles and Responsibilities.

The partnership section reference in the rubric should be addressed in the narrative 3-5 pages. The team description (those proposed to be directly involved in the implementation of your project) can be attached to your narrative document and has a 1 page limit. Matrix and Partner Roles and Responsibilities are separate documents not to be included in your narrative page limits.

MISCELLANEOUS

- 12. On page 8 of the RFP, the grant period and total number of months listed add up to 19 months and not 18 months. (I.e. if the grant period is from June 1, 2019 to December 31, 2020, the total grant period is 19 months in duration). Please clarify.***

The grant period is from June 1, 2019 to December 31, 2020, but reports are completed on a monthly and quarterly basis. There is a total of 6 quarters, with each quarter totaling 3 months. The first quarter will include 4 months.